



Minutes of the June Committee Meeting of Oxford City Athletic Club

Date: Tuesday 7th June 2022, 6.30pm to 8pm

Venue: Zoom/online

The meeting began at 6.30pm

Apologies – received from Katherine Sutcliffe, Julie Walker-Smith, Amy Jackson

Present – Richard Hart, Anett Fegyveres-Nagy, Debbi Carter, Emma Kentish, Raymond Finch, Mark Bristow, Jo Hunter, Sylvia Davis, Gwyneth Hueter, Bryan Walker, Elton Jones, Jennifer Cottrill,

Agenda:

- Track Season so far – reports and results
- Cross country bookings for 2022/23
- Membership issues/love admin
- Kitchen/clubhouse deep clean and redecorate
- Coaching
- Officials training
- Fixture list
- Ridgeway Relay
- Gym update
- Finances

1. Track Season – reports and results:

Anett will collect more report for past matches. Unfortunately, there was poor attendance regarding Wessex League Round 2 Match. However, we assuming more attendance for the Round 3 Match which is at home again. We need to put the results on the website.
Vets have been outstanding.

2. Cross Country Bookings for 2022/2023:

Richard mentioned that the club has been invited to host cross-country matches. We would like to take part in. Anett needs to help with organising it.

Chiltern League, SEAA; possible dates:

Saturday 15th October 2022

Saturday 4th December 2022

Saturday 8th January 2023

We need to contact the Rugby Club if they have any issue with running the XC matches, and if they do not have any, then we will confirm the final dates once we will get the fixtures from them. Also, we need to find out where we would like to hold the match, which fields we will use, where will be the start and the finish.

Junior XC runners and Middle-distance runners' parents will need to help with the set up.

Sylvia mentioned maybe toilets can be an issue. Richard would like to rent mobile toilets. Richard mentioned the car park can be an issue as well.

3. Membership issues/love admin

Susan let us know about the status of Love Admin. She mentioned that we were struggling to set up more than we were expecting, however, slowly we are getting there.

The good news is that most of the people find the registration straightforward with the instructions Susan provided them. About 60 new members are already registered in the LA system and set up the monthly direct debit payment. By signing up for the new system they have to fill out several sections like volunteering, data protection, medical records, etc.

Susan is planning to come down to the club to help parents sign up to the new system.

Also, one of the most important parts of the new system registration involves asking parents to sign up for volunteering; they can tick several boxes which roles they would like to do.

Richard mentioned that the official problem is quite serious. And we need action urgently. We need to ask parents to take one of the courses now. We need to raise the number of our officials, as our numbers is low.

4. Kitchen/clubhouse deep clean and redecorate

Sylvia requested for having a deep cleaning and decorating the club house and the kitchen, also, to buy new blinds. Richard mentioned that we will find the budget for it and to go ahead to get it done. Sylvia will get rid of the TV as it does not work. Richard will apply for funds (contain outbreak management Fund). So, we might get some money for this.

Mark B. asked if we need to clean the carpet at the T bar and we agreed, yes, we will find a cleaner to make this done and we will change the carpet for the next summer season.

Anett will try to find a cleaner and a painter by putting advert on Facebook.

Mark B mentioned that we need to clear out the area of outside of the kitchen because of the fire escape. Richard suggested the table can go and also the freezer can go to the back somewhere.

5. Coaching

Richard mentioned that Wendy's mother is not well, and she will spend lot of time to travelling and caring the mother, however, she would like to carry on, but we need to work out what she can do. Jen will go to Canada for a little while during the summer and Richard is hoping that junior wise the work can be shared around.

Parents are willing to help the groups and the coaches. And now through the LoveAdmin we can ask parents to help as volunteers and they need to tick minimum one of the volunteer roles when they sign up to the new system.

Susan asked if we have any scheme for guest coaching and if we can cover travelling expenses. Richard confirmed that we do pay their expenses.

6. Fixture list

Our next home fixtures are as follows: 26th June Wessex League, Midweek Open 8th June and on 6th July, Southern Athletics on 16th July, and another Midweek Open in August and another Southern Athletics on 13th August and one more Midweek Open in September.

Richard asked Anett if there are enough volunteers for the home matches. Anett confirmed yes, we have. Also, Anett mentioned we have bus service for the next Wessex match on 10th July and hope we will have enough members to use the service and to avoid another bus cancellation.

Richard and Gwyneth mentioned it would be useful to use the photo finish on the home matches, however, only Richard is trained to use the system, and we would need people for willing to take the photo finish course to use the devices on those matches.

SEAA 9th July Anett needs to find someone to run the kitchen on that day and organise the officials' lunches. Sylvia is happy to order the food for the day.

7. Ridgeway Relay

Richard mentioned that we registered for the Ridgeway Relay this year. 86 miles and we need 10 runners. We have good runners at the club and might enter a team.

8. Gym update and finances

Richard's report about the gym: "It has been a bit of struggle" but thanks to Elton who got in touch with one of the new parents John Conway and his firm will prepare the grounds, lay the foundations, direct the building and make it usable he will do that later this year. He gave us a very good quote and give us a discount. This gym building is going to cost £120.00-150.000 we have got part of the cost being committed by The Athlete Centre who is going to give us 2 years rent in advance and the rest is coming from club funds. At the moment the club has £125.000. The quote we received from John is affordable for the club. Richard applied for the National Lottery for a grant but has not heard anything from them yet. He applies for any grant that come up.

9. Other

Richard mentioned to the Team Managers who attending this meeting; Debbi, Emma and Elton that Alysia Codrington runs her own satellite athletics group. 4 members from her group signed up as a member of our club, and Richard explained to them when they signed-up that this does not give them a coaching place, however, what they want is to access to competition. It has been explained, that accessing competition is competitive, and they need to be ouch with the Team Managers so they know there is a selection for the competition even in non-scoring events. So, they need to be in touch with Team Managers.

Ray mentioned that the club left unlocked again.

Anett needs to email to the coaches the building left unlocked again, and the coaches who key holder they should make sure to lock the building before they leave.

Next committee meeting 14th July