

Minutes of the OCAC Committee Meeting 24th January 2019 in the Club House, Horspath Road

Present: Ashley Barton, Juliet Bennett, Paula Walter, Sam Jonkers, Paul Kelsey, Margaret Munday, Richard Hart, Taron Lakhani, Wendy Fowler, Leanne Edwards, Ray Finch, Katie Sutcliffe

Apologies: Julie Walker-Smith, Denise Shorter, Sylvia Davis

Minutes of Previous meeting - were read and approved.

Matters arising

1. Presentation Night 2019 – reminders sent to trophy holders to return them to OCAC. RH to put fresh reminder on Facebook and maybe email. Trophies to be returned by Feb 14th.
2. Kit – no news from our usual supplier, so Paula to ask her friend to supply some hoodies, as we are completely out of stock of adult sizes. We have had a new delivery of vests, and all kit can now be purchased by card at the clubhouse.
3. Track Fixtures 2019 – list circulated at the meeting. RH pointed out the number of non-OCAC fixtures we have this season, and the fact that we will again be employing juniors to work on those occasions so that we can offer a proper service.
4. OCAC Jumps and throws event - now organised, and receiving entries. Date confirmed for March 23rd 2019.
5. Membership 2019 - a new set of rules governing junior members was read and discussed. It was agreed that we should introduce it from March 1st 2019. It will be down to the junior coaches and membership secretary to coordinate over how the rule is implemented. We also talked about the Code of Conduct for Athletes and Parents, and the grievance and expulsion procedures which EA have recommended, and we agreed to adopt them in full. RH to put the links on our website.

Agenda Items

1. Finances - we now have two bank accounts; the old Barclays account will continue to be used for banking the cash we take at Horspath, while the new Lloyds account will be used for the building work at Horspath, and for receiving card and website payments. We are also implementing a Quickbooks accounting software, which is now running.
2. Induction – RH to ask Tracy Isaacs if she will help with an induction evening this spring.
3. Track breaks over half term and Easter – there will be none
4. Junior section – there is concern over poor punctuality. All parents to be reminded of the importance of arriving on time and collecting their children punctually, and not sitting in the car park but coming in to collect them and signing them out correctly.
5. TrackMark - cages, track, PF. RH explained that work has begun on the three cages at a cost of £18,000 to get the facility as up to date as we can. We are also spending money on our photofinish system, and on other aspects of the track to ensure that we get a clean bill of health from UKA.
6. Track Clean up date - we need a clean up day before the season starts. We agreed on Saturday 16th March. RH to publicise. We are also going to try to purchase some track cleaning machinery – power washer, and mobile vacuum cleaner.
7. Park Run – Paul expressed concern over parking. RH to meet ParkRun officials in February to discuss, and will report back.
8. Officials Courses/Health and Safety - March 9th, 13th 18th and 20th. The courses on March 13th, 18th and 20th will be at Horspath (when confirmed) and will be aimed at getting our

parents skilled up to help with officiating over the summer season. The March 9th course is for photo finish. We have had only one taker so far.

9. Horspath Renovation - the Directors of OCAC Ltd agreed last week to spend £10,000 on the building. Mark Bristow is specifying the work to be done, involving improving the toilets and doing some essential decoration work in the downstairs.
10. AOB - Sam asked whether we could have an Easter throws and field events training camp, and RH said he would look into it. Someone else also asked about holding a social for volunteers, which RH had said he would try to organise before Christmas. RH to look again at possible venues.

11. Date of next meeting - March 21st 2019