

Minutes of OCAC Committee Meeting 16th May 2019, held in the Club House, Horspath Road

Present: Denise Shorter, Juliet Bennett, Sam Jonkers, Paul Kelsey, Margaret Munday, Paula Walter, Richard Hart, Wendy Fowler, Ray Finch, Ashley Barton

Apologies - received from Katie Sutcliffe

Minutes of Previous meeting – were and read and approved.

Matters arising

Agenda Items

No agenda had been circulated in advance, so the discussion was on topics which committee members wished to raise.

Richard thanked everyone involved who had worked at County Champs on behalf of Oxon AA, who had again expressed their thanks to OCAC for a well run meeting. We raised about £4,000 for club funds from hosting the two days of competition.

Richard mentioned that he had spent half a day with a Health and Safety adviser, going over the areas where we will need risk assessments and policies in place in the coming year. Paul offered to ask Ben Kelsey if he can organise for someone from the Fire Service to come and do a Fire Risk Assessment. We will also have to think about Food Standards again. Sylvia went through a certification process last year with SODC, so she will know what the present situation is. During the coming months Richard will work on the various areas where we will need a written policy in place.

Talk of Food Standards led to discussion about the kitchen. There is now better awareness among members of how much the kitchen contributes to club funds, and the opportunities which still exist – such as the Saturday Park Runs. The new coffee machine coming from Bean Bags should enable us to serve fresh coffee at higher prices, and Juliet said she may be able to sell coffee on Saturday mornings when she comes to training. Others should be able to help. This led then to a further discussion about how to organise a rota for manning the kitchen so that it is open on all training nights and at weekends. Sam suggested a Catering Committee, whose first task would be to ensure that there is a rota for volunteers at all home matches, and during training. She offered, together with Juliet and Margaret, to speak to Sylvia about setting up the committee, and communicating with parents to see who is able to give some time to helping. They will speak to Aoife O'Neill, Alanna's mother, who had expressed willingness to get involved with social events and catering. Enrico's mum may also be helpful as she runs a restaurant/café. Any other parents with catering knowledge to be approached – they may also be very helpful when it comes to putting our food safety policy etc. Team managers also to be asked to ask parents to volunteer in the kitchen on match days, starting with the Wessex League on June 16th.

Denise suggested that the kitchen staff should wear hats and gloves.

Denise also suggested running a weekly or monthly lotto to raise funds for the building. She has run one in the past which raised £50 per week.

We then discussed the upcoming matches. Wendy will contact parent volunteers about the QK match on Sunday June 23rd. RH to send her the entries closer to the time.

Richard is not around for the Wessex League match on June 16th, so asked for someone to take over his organising role for that match and Sam offered. RH to send Sam instructions for handling declarations, and Sam to ask her husband to be the scorer. Richard asking other clubs to help with key officials. We have a starter (Graham) but as yet no field referee (RH has now asked Liz Flitcroft at Basingstoke if she can do the job). Hopefully we will be OK for a track referee if both Gwyneth and Carey are able to come. We need Marksmen to assist Graham.

Ashley raised a safety concern over the old pole vault beds at the back of the stand, which he is concerned will lead to an accident as so many children play on them. RH to investigate disposal. Paul has suggested seeing if we can dispose of them on Ebay. Richard also to ask Council what it would cost to dispose of them.

Work on the renovation of the toilets has commenced and is due to finish in about a month. We have access to the rugby club toilets in the meantime

Roadworks outside on Horspath Road should be finished by the end of June at the latest.

We also talked about replacing some of the floodlighting in 2020, as the council have now indicated that the electricity bill for the winter months is about £2300 per month. We can halve or quarter that by moving to LED and may get some grant assistance with that.

Park Run – should launch in June.

Date of next meeting - Thursday 18th July 2019. Paula apologised in advance that she will not be able to attend.

The meeting ended at 8pm.